Dear ____________________________________:

On Date: ____________________________, my landlord ______________________________________ (Landlord’s Name), wants to remove my possessions from my apartment.

According to the Evanston Residential Landlord Tenant Ordinance

5-3-12-1: **Unlawful Interruption**: It is unlawful for any landlord or any person acting at his direction to knowingly oust or dispossess or attempt to oust or dispossess any tenant from a dwelling without authority of law, by plugging, changing, adding or removing any lock or latching device; or by blocking any entrance into said unit; or by interfering with the services to said unit, including, but not limited to, electricity, gas, hot or cold water, plumbing, heat or telephone service; or by removing a tenant’s personal property from said unit; or by the use of force or threat of violence, injury or force to a tenant’s person or property; or by any other act rendering a dwelling unit or any part thereof or any personal property located therein inaccessible or uninhabitable.

I am requesting that you not assist my landlords with their illegal action in any way. In fact, I am requesting that you advise my landlord that this conduct is illegal and advise the landlord to go through the eviction process to remove me from my apartment.

Sincerely,

_________________________________
(Tenant’s Name)